

BOZEMAN PARKING COMMISSION AGENDA

Thursday, March 12, 2020 @ 7:30 AM

A. Call to Order - 7:30 AM – City Commission Chamber, City Hall, 121 North Rouse

Deputy Mayor - Cynthia Andrus: Absent
Committee Member - James Ness: Absent
Committee Member - Shasta Winston: Present
Committee Member - Kelly Wiseman : Present
Committee Member - Mark Egge: Present
Staff - Ed Meece: Present
Committee Member - Paul Neubauer: Present
Board Member - Randy Carpenter: Present
Board Member - Kelly Pohl: Present

07:30:55 AM (00:01:01)

B. Changes to the Agenda

Remove Item C from agenda.

Action Item three should be changed to have a date indicating October 1, 2020.

C. Introduction of New Commissioners

D. Approval of minutes for February 13, 2020 (Exhibit 1)

Committee Member - Paul Neubauer: Motion
Committee Member - Kelly Wiseman : 2nd
Committee Member - James Ness: Absent
Committee Member - Shasta Winston: Approve
Committee Member - Kelly Wiseman : Approve
Committee Member - Mark Egge: Approve
Staff - Ed Meece: N\A
Committee Member - Paul Neubauer: Approve
Board Member - Randy Carpenter: Approve
Board Member - Kelly Pohl: Approve

Exhibit 1: Bozeman Parking Commission, 7/9/2020

E. Public Comment – Members of the audience or their agent may be invited to present testimony or evidence. To be recognized, each person desiring to give testimony or evidence shall step forward and, after being recognized, give their name and address for the record. The presiding officer may establish a time frame for each public comment but in no case shall such timeframe be less than three (3) minutes per speaker. The presiding officer may lengthen or shorten the time allotted for public testimony.

07:33:25 AM (00:03:31)

Leif Sundeen, 5 E Lamme; Asked the Parking Commission to look at the policy contract of the Passport Labs and possibly make changes and review their privacy policy. He also commented on the Parking Benefit District around the downtown area and questioned the intent of the district.

Eric Sutherland; Commented on how he would like more information on action item number 5, the Passport App contract and would like more insight on its intent.

David Kack, 1107 Pinnacle Star St; Pointed out that parking is the end of a transportation movement, and traffic and parking are directly linked together. He suggested that we provide alternative options to parking, such as a shuttle. We need to provide options.

Alan McCollum, 1849 East Cameron Bridge Road; Gave his opinion of paid on street parking downtown.

Michael Delaney, 101 East Main Street; Talked about a parking ticket he received in the Parking Garage and how he would like to see more accommodation of overtime parking citations.

Kathy Powell, 1215 S 3rd Ave; She was encouraged by the idea of a shuttle to the downtown corridor. She also commented on the small businesses in the Parking Benefits Districts and would like more explanation of how it will work.

Katie Wayne, 211 E Main St; Commented on the vibrancy of downtown and how she would like to see a continue flow of parking downtown. She would like downtown businesses to be a priority when considering parking downtown.

David Loseff, 105 E Main St; Discussed the shuttle to downtown. He suggested that City employees should be the first to test out the shuttle system.

Mike Hope, 211 E Main St; Stated that there is a perception problem of parking and believes in finding a solution. He believes a marketing campaign would be a good place to start.

07:50:01 AM (00:20:07)

F. Ex Parte Disclosures of Parking Commissioners

None

G. Action Items

Mr. Meece disclosed that we have received three public comment emails as public record to the Parking Commission from Dick Hart, Jay Betlen and Jeff Dibert.

1. Update from Parking Program Manager on Ordinance 2033

07:51:28 AM (00:21:34)

Mr. Meece explained the Ordinance 2033, and how it passed at the City Commission with a split vote and will be revisited for a second vote on a "consent to" item on the 23 of March. He explained that there were amendments made by the City Commission to Ordinance 2033.

Commissioner Wiseman asked for the final language of the Ordinance to be emailed to the Parking Commission.

Brit Fontenot explained the procedure for the split vote and adoption of ordinances, and how it will go forward from here.

Commissioner Neubauer explained how he feels that the public is not being heard and that there are a lot of details that need to be addressed before we can get the public onboard.

08:00:01 AM (00:30:07)

Commissioner Winston asked about the procedural policy for the second reading and amendments.

Mr. Meece pointed out that there can be additional public comment and Parking Commission comment on the policy and Resolution of Intent.

Commissioner Egge asked what the Parking Commissions role would look like for the future of this Ordinance.

Commissioner Pohl pointed out that there needs to be more clarity in the Ordinance, and there are misconceptions of the Parking Benefits District. She would like to have more public education on this item, and figure out how we better communicate to the public.

08:06:30 AM (00:36:36)

Commissioner Carpenter asked Commissioner Neubauer if he was persuaded by the volume of public comment, or if it was the policy itself that concerned him.

Commissioner Neubauer explained that he would like stronger public support.

Exhibit 1: Bozeman Parking Commission, 7/9/2020

08:10:09 AM (00:40:15)

Commissioner Wiseman pointed out that this issue originally came from North East block of Lamme St. He also pointed out that the Parking Commission has never discussed if a Parking District and Benefit Zones actually work and serve their purpose. He also feels like this has never been discussed among the Parking Commission if we actually need this district and feels like much more data must be collected and analyzed before implementing such a district.

Mr. Fontenot explained that the concept of a district originally came from the strategic parking management plan, and pointed out that it was brought to the City as part of that plan.

Commissioner Wiseman pointed out that the Strategic Plan says to “explore and investigate” the plan.

Mr. Meece explained that the Parking Commission did approve the concept of the Parking Commission Benefit District which staff used as the basis of Ordinance No. 2033.

08:15:22 AM (00:45:28)

Commissioner Egge commented on the policy and its intention. He stated there are lessons that should be considered due to this policy implementation.

08:17:19 AM (00:47:25)

Mr. Meece stated that this is a Parking Commission Issue. Public policy is not always easy, and staff is working from instructions given by the Parking Commission. He pointed out that the Parking Commission should be proud of how much effort and work they put into the policy and plan.

08:19:56 AM (00:50:02)

2. Discuss Joint Meeting with the Bozeman City Commission, 6 PM, April 20, 2020, City Hall. (Exhibit 2)

Mr. Meece stated that Mayor Mehl scheduled an open public meeting with the Parking Commission and the City Commission on April 20 at 6 pm. The Strategic Parking Management Plan will be discussed and there will be two Parking Management Consultants to provide professional input of parking and its future in Bozeman.

08:24:31 AM (00:54:38)

3. Resolution 2020-02 A RESOLUTION OF THE BOZEMAN PARKING COMMISSION OF THE CITY OF BOZEMAN, MONTANA, APPROVING THE THIRD AMENDMENT (#3) OF AN “AGREEMENT FOR THE USE OF PARKING SPACES IN THE BRIDGER DOWNTOWN INTERMODAL FACILITY” EXTENDING THE DEADLINE FOR ISSUANCE OF A FINAL OCCUPANCY PERMIT TO JULY 1, 2020; AND AUTHORIZING THE

Exhibit 1: Bozeman Parking Commission, 7/9/2020

PARKING PROGRAM MANAGER TO SIGN THE AMENDMENT (#3). (Exhibit 3)

08:26:24 AM (00:56:30)

Mr. Meece gave an overview of the action item and the original agreement. He explained that this agreement extends the date of occupancy to honor the 25 year UDC lease agreement.

Commissioner Pohl asked for an explanation of how UDC agreements work.

Mr. Meece explained the definition of UDC parking leases, and how they work.

08:33:47 AM (01:03:53)

Cory Lawrence, 24 West Mendenhall; Explained the history of the project and how it was originated. He also pointed out that some problems have been experienced. He stated that a stop work order was issued on October 18, 2019 which has delayed the project. He appreciates the Parking Commission's work and allowance of this amendment.

08:38:14 AM (01:08:20)

David Loseff, Baxter; Discussed the diligent effort for the project. He commented on the UDC licenses and his concern of overselling parking spaces in the Parking Garage.

Mike Hope, 211 E Main St; Pointed out that the Parking Garage was originally a privately driven project. He explained the history of the backing of the Garage. He also commented on Cory Lawrence's project and the many restraints and setbacks. He encouraged the approval of the extension.

08:45:10 AM (01:15:16)

Committee Member - Kelly Wiseman : Motion

Board Member - Randy Carpenter: 2nd

Committee Member - James Ness: Absent

Committee Member - Shasta Winston: Approve

Committee Member - Kelly Wiseman : Approve

Committee Member - Mark Egge: Approve

Staff - Ed Meece: N\A

Committee Member - Paul Neubauer: Approve

Board Member - Randy Carpenter: Approve

Board Member - Kelly Pohl: Approve

Passed 6-0

4. Resolution 2020-03 A RESOLUTION OF THE BOZEMAN PARKING COMMISSION OF THE CITY OF BOZEMAN, MONTANA, APPROVING THE EXTENSION OF A LICENSE AGREEMENT (DATED 9/11/2015; AMENDED 10/11/2016 AND 4/30/2018 AND 10/10/19) WITH THE ETHA

HOTEL FOR USE OF CITY PROPERTY, ARMORY PARKING LOT, AS LEGALLY DESCRIBED IN THE LICENSE AGREEMENT. (Exhibit 4)

Mr. Meece explained the resolution, and the extension of the license agreement.

08:47:54 AM (01:18:00)

Commissioner Pohl asked if the lot will be returned to a public two hour parking lot.

Mr. Meece confirmed that the lot will return to public use.

Cory Lawrence, 24 West Mendenhall; Stated that the lot is a construction staging area, the expectation is to return it in at least the same form as it was when they took it over. He discussed that this was in the original agreement worked out with the City. He also stated his appreciation for consideration of this extension.

08:51:15 AM (01:21:22)

Committee Member - Shasta Winston: Motion

Board Member - Kelly Pohl: 2nd

Committee Member - James Ness: Absent

Committee Member - Shasta Winston: Approve

Committee Member - Kelly Wiseman : Approve

Committee Member - Mark Egge: Approve

Staff - Ed Meece: N/A

Committee Member - Paul Neubauer: Approve

Board Member - Randy Carpenter: Approve

Board Member - Kelly Pohl: Approve

Pass 6-0

5. Resolution 2020-04 A RESOLUTION OF THE BOZEMAN PARKING COMMISSION OF THE CITY OF BOZEMAN, MONTANA, APPROVING A SOFTWARE LICENSE, EQUIPMENT, AND SERVICES AGREEMENT WITH PASSPORT LABS, INC., FOR IMPLEMENTATION OF A MOBILE PARKING PAYMENT APPLICATION; AND AUTHORIZING THE PARKING PROGRAM MANAGER TO SIGN THE AGREEMENT. (Exhibit 5)

Mr. Meece explained the Resolution, contract cost, and the intended use of the mobile parking application. He stressed that this is contract is for a piece of technology, and not a policy decision regarding free on-street parking. It is a tool for better parking management.

Commissioner Wiseman asked about the privacy policy issued brought up earlier, and the privacy of the app.

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Mr. Meece pointed out that this is voluntary use application, the pay stations will still be available for use.

Commissioner Winston asked about the access and the use of the app in the future.

09:05:50 AM (01:35:56)

David Fine pointed out that if you would like to experience the Passport app, MSU uses it in their parking garage.

Commissioner Neubauer asked about the app, how it is used, and future costs.

Commissioner Winston asked about the privacy protection of the application.

Mr. Meece confirmed that all the departments have signed off on the legal privacy policy of the city.

Commissioner Pohl pointed out that she has used the app in different cities, and how convenient it is to use.

09:12:12 AM (01:42:18)

Commissioner Egge asked about the functionality of the app and its advantages.

Commissioner Carpenter asked about the prepayment system in the Parking Garage.

Mr. Meece explained how the garage payment system works in the parking garage.

Commissioner Pohl asked about the signage in the Parking Garage.

Mr. Meece explained the strict guidelines the City has for digital signage, and how the permitting process is moving forward.

Mike Hope, 211 E Main St; He would like to see a parking task force to discuss the implementation of strategic plans.

Cory Lawrence, 24 W Mendenhall St; Pointed out that the concept of the software is a positive concept. He encourages public discourse on the topic.

Amy Burton, 105 West Main, Baxter Hotel; Stated she would like to know the intent and goal of the Passport Application and its utilization. She encourages a better understanding of the application before the Parking Commission moves forward.

09:29:58 AM (02:00:04)

David Loseff, 105 W Main St; Discussed the civic engagement of parking in the City, and the perception of intent. He would like concerns addressed before moving forward.

09:33:31 AM (02:03:38)

Ashley Ogle, 5 East Lamme St; Thanked Commissioner Wiseman and Neubauer for their public consideration. She questioned the intent of the app, and how it will be used outside the Garage. She asked that public comment be taken seriously when considering the implementation of changes to parking.

Exhibit 1: Bozeman Parking Commission, 7/9/2020

09:36:05 AM (02:06:11)

Mike Delaney, 101 E Main St; Discussed the history of free parking. He pointed out that it would be nice to have an additional charge for extra parking and not a citation.

09:38:41 AM (02:08:47)

Commissioner Pohl asked about the procedure to change from free two hour parking to paid parking.

Mr. Meece explained that the Parking Commission would have to have a Resolution and legislative process before implementing any change.

Commissioner Pohl stated that the agenda item being discussed today, and the strategic plan are all public documents.

Commissioner Wiseman asked about other benefits of the app.

Mr. Meece explained there are no hidden agendas; the app is for better customer service and ease of use of the garage.

Commissioner Neubauer also stated that there is not a hidden agenda intended for adopting the Passport App.

Commissioner Egge stated his understanding of the app being discussed. He believes simplicity and trust are the most important aspects of adopting this app.

Commissioner Neubauer motioned to table the discussion to the April 9 Parking Commission meeting.

Committee Member – Paul Neubauer: Motion

Committee Member – Kelly Wiseman : 2nd

Deputy Mayor – Cynthia Andrus: Absent

Committee Member – James Ness: Absent

Committee Member – Shasta Winston: Approve

Committee Member – Kelly Wiseman : Approve

Committee Member – Mark Egge: Approve

Staff – Ed Meece: N\A

Committee Member – Paul Neubauer: Approve

Board Member – Randy Carpenter: Approve

Board Member – Kelly Pohl: Approve

H. Parking Program Manager Report (Exhibit 6)

I. New Business

Mr. Meece commented on the date change for the next two Parking Commission Meetings, April 16 and May 21.

J. Adjournment.

09:59:12 AM (02:29:19)

Exhibit 1: Bozeman Parking Commission, 7/9/2020

The next Bozeman Parking Commission meeting will be held April 16th 2020, 7:30 am, at City Hall. Bozeman Parking Commission meetings are open to all members of the public. If you have a disability that requires assistance please contact our ADA Coordinator, Chuck Winn 582-2307.